



OFFICE OF THE DEPUTY PRIME MINISTER
MINISTRY FOR EUROPEAN AFFAIRS
PARLIAMENTARY SECRETARIAT
FOR THE EU PRESIDENCY 2017 AND EU FUNDS

Quotation Reference:

MEAIM/EAFRD/02109/2014

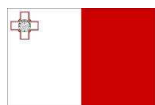
**REQUEST FOR QUOTATIONS FOR THE PRINTING OF A4 SIZE,
COLOUR BOOKLETS FOR THE MANAGING AUTHORITY FOR THE
EUROPEAN AGRICULTURAL FUNDS FOR RURAL DEVELOPMENT
(2007 - 2013)**

Date Issued:	5th September 2014
Closing Date:	19th September 2014 at 12:00pm(noon) CET

Ministry for European Affairs and Implementation of the Electoral Manifesto

Funds and Programmes Division, Managing Authority EAFRD, Triq il-Kukkanja, Sta. Venera, SVR 1411 Tel: (356) 2200 1146.
Email: rdd.meaim@gov.mt

Rural Development Programme for Malta 2007 – 2013



Request for Quotations part-financed by the European
Union
Technical Assistance
The European Agricultural Fund for Rural Development
Co-financing Rate:
75% European Union, 25% Government of Malta



Europe Investing in Rural Areas

Section 1: Specifications

1.0 General Background

The Managing Authority, for the European Agricultural Funds for Rural Development (MA), Funds & Programmes Division is requesting quotations for the printing of one thousand (1000) colour booklets as a special edition of the NRN Malta newsletter.

The expenditure will be financed by the European Union from the Technical Assistance of the European Agricultural Funds for Rural Development (EAFRD).

The selection of the successful bidder will take place in line with the Public Procurement Regulations (LN 296 of 2010).

2.0 Specifications

The Managing Authority EAFRD requires the printing of a quantity of one thousand (1000), A4 size colour booklets.

The inside pages should be printed on matt 150gsm paper and the cover should be printed on 300 gsm paper. All content including design, layout and artwork shall be provided the Managing Authority with delivery to be carried out at the Managing Authority EAFRD offices, Funds and Programmes Division in St. Venera.

Product	Specifications	Quantity
NRN special Edition booklet	(a) Printing of 10 page colour A4 size booklets. Inside pages on matt 150gsm paper. Cover in matt 300gsm paper. Finish: crease folded and stapled. (Content including design, layout and artwork to be provided by the Managing Authority, EAFRD). (b) Delivery to the Managing Authority, Funds and Programmes Division premises by noon (12:00hrs) on Monday 29 September 2014.	One thousand (1000)

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3.0 Submission and Contact Details

Interested bidders are to fill-in and submit Section 2 of the specifications in order to provide a complete quotation for the design and the actual item

All prices must quote VAT separately and in full, VAT must not be added to the price or shown as a percentage. An invoice will be required after the delivery of the items, with breakdown of the items.

All services and items quoted for must be in line with product safety directives and must have been cleared by MCCA prior to procurement.

Clarifications and further information are to be sought through the contact details mentioned hereunder by *Monday 15th September 2014*. Any clarifications received after this deadline will not be considered.

Quotations are to be submitted by Friday 19th September, 2014 at noon by email to the following contact details:

Name: Helena Holland
Tel: +356 22001059
Email: rdd.meaim@gov.mt

Once approval for the procurement of the items is issued, items are to be delivered to the Managing Authority EAFRD, Funds and Programmes by Monday 29th September.

Section 2: To be filled in by interested service providers

Quotation date: _____

Suppliers/Contractor's details

Company's Name:	
Contact Person's Name and Surname:	
Company's Address:	
Telephone Number:	
Mobile Number:	
Fax Number:	
E-mail address:	

2.2 Specifications

A4 Size	
Printed in colour	
Number of pages 10	
Inside pages printed on matt 150 gsm.	
Cover printed on matt 300 gsm.	
Finish: creased folded and stapled.	

2.3 Pricing details (in EURO)

Price per booklet	€
TOTAL PRICE excl. V.A.T.	€

Any discount (specify rate if applicable) ___%	€
V.A.T. (specify rate) ___%	€
GRAND TOTAL (incl. V.A.T., less discount)	€

Company rubber stamp (if applicable):

Signature:

Name and Surname: