

# **REQUEST FOR QUOTATIONS**

## **MEAIM/EAFRD/10/2015**

### **CALL FOR QUOTATIONS FOR THE PROVISION OF SELF-INKING STAMPS FOR THE MANAGING AUTHORITY FOR THE EUROPEAN AGRICULTURAL FUND FOR RURAL DEVELOPMENT (2007 – 2013)**

**March 2015**



Rural Development Programme for Malta 2007-2013  
Event part-financed by the European Union  
Technical Assistance  
The European Agricultural Fund for Rural Development  
Co-financing rate: 75% EU Funds; 25% National Funds



***Europe Investing in Rural Areas***

## Section 1: Specifications

### 1.0 General Background

The Managing Authority, for the European Agricultural Fund for Rural Development (MA), Funds & Programmes Division is issuing a call for quotations for Six (6) self-inking stamps.

The expenditure will be co-financed by the European Union from the Technical Assistance of the European Agricultural Funds for Rural Development (EAFRD). The selection of the successful bidder will take place in line with the Public Procurement Regulations (LN 296 of 2010).

### 2.0 Specifications

The Managing Authority EAFRD requires the procurement of six (6) self inking personal stamps. The size of the aforementioned stamps is specified in the table hereunder.

**A small variation of up to +10mm ONLY shall be accepted.**

Item	Stamp Text	Size
1	Rambert Paul Attard EU Fund Officer	Approx 23 x 59mm
2	Simon Grech Projects Manager	Approx 23 x 59mm
3	John Anthony Buttigieg Projects Manager	Approx 23 x 59mm
4	Marilyn Tanti Projects Manager	Approx 23 x 59mm
5	Malcolm Vassallo Projects Manager	Approx 23 x 59mm
6	EAFRD Managing Authority Funds and Programmes Division Triq il-Kukkanja Santa Venera SVR 1411 Malta	Approx 37 x 76mm

### 3.0 Submission and Contact Details

Interested bidders are to fill-in and submit Section 2 of the specifications in order to provide a complete quotation for the design and the actual item

**All prices must quote VAT separately and in full, VAT must not be added to the price or shown as a percentage.** An invoice will be required after the delivery of the items, with breakdown of the items.

Clarifications and further information are to be sought through the contact details mentioned hereunder by **Tuesday 7<sup>th</sup> April 2015 noon**. Any clarifications received after this deadline will not be considered.

Quotations are to be submitted by **Friday 10<sup>th</sup> April 2015 noon**, by hand and/or by e-mail to the following contact details:

**Name:** Rambert Paul Attard  
**Designation:** EU Fund Officer  
**Address 1:** EAFRD Managing Authority  
Funds and Programmes Division  
Ministry for European Affairs and the  
Implementation of the Electoral Manifesto  
**Address 2:** Triq il-Kukkanja  
**City/Town:** Santa Venera SVR 1411  
**Country:** Malta  
**Telephone:** (+356) 2200 1059  
**E-mail:** [rdd.meaim@gov.mt](mailto:rdd.meaim@gov.mt)

***Once approval for the procurement of the items is issued, items are to be delivered to:***

*EAFRD Managing Authority  
Funds and Programmes Division  
Ministry for European Affairs and the Implementation of the Electoral Manifesto  
Triq il-Kukkanja  
Santa Venera SVR 1411*

## Section 2: To be filled in by interested service providers

Quotation date: \_\_\_\_\_

### Suppliers/Contractor's details

Company's Name:	
Contact Person's Name and Surname:	
Company's Address:	
Telephone Number:	
Mobile Number:	
Fax Number:	
E-mail address:	
VAT Number:	

### 2.2 Specifications

Item	Stamp Text	Size Of Stamps	Size Of Stamps (PLEASE INDICATE - Variation of up to +10mm ONLY)	Price Excl of VAT	VAT (Specify VAT % and VAT Amount)	Price Incl of VAT
1	Rambert Paul Attard EU Fund Officer	Approx 23 x 59mm				
2	Simon Grech Projects Manager	Approx 23 x 59mm				
3	John Anthony Buttigieg Projects Manager	Approx 23 x 59mm				
4	Marilyn Tanti Projects Manager	Approx 23 x 59mm				
5	Malcolm Vassallo Projects Manager	Approx 23 x 59mm				
6	EAFRD Managing Authority Funds and Programmes Division Triq il-Kukkanja Santa Venera SVR 1411 Malta	Approx 37 x 76mm				
<b>Grand Total</b>						

**Company rubber stamp (if applicable):**

**Signature:**

**Name and Surname:**