

European Agricultural Funds for Rural Development  
Rural Development Programme 2014-2020

Final Progress Report (FPR)

Report compiled by the Beneficiary

Part 1 – Project Overview

A. Project Details	
Contract Number	
Project Title	
Identification Number	
Beneficiary Name	
Gender <sup>1</sup>	
Date of Birth <sup>2</sup>	
Type of Agricultural Activity	
Size in Hectares (ha) <sup>3</sup>	
Project Targeted Focus Area	
Date of Grant Agreement	
Date of Application submission	
Date/s of Addendum/a to the Grant Agreement <sup>4</sup>	
Project End Date	
Grant Amount	
Total Project Duration (in months)	
Total Project cost <sup>5</sup>	
Locality(s) where the project was implemented	

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<sup>1</sup> Not applicable in case of legal persons.

<sup>2</sup> Not applicable in case of legal persons.

<sup>3</sup> Beneficiary area of **holding**

<sup>4</sup> As registered on IACS

<sup>5</sup> This value includes the grant amount, together with the private contribution and non-eligible expenditure

B. Financial Overview			
Budget Components		Costs budgeted in the Grant Agreement	Actual Expenditure (the actual costs paid by the Beneficiary) <i>(OBLIGATORY)</i>
IACS Line Item	Type		
<b>Total</b>			

SAMPLE

## Part 2 – Project Implementation

A. Description of project

B. Indicators ( <b>OBLIGATORY</b> )		
List the project indicators that were declared in the Application Form.	<b>Result Achieved</b>	Explain the reason why results have been partially; under achieved or overachieved.
	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>

C. Other Indicators – <i>Tangible</i> benefits generated by the EAFRD-funded actions ( <b>OBLIGATORY</b> )	
i. Number of jobs created as a result of the project. Please indicate whether Full-time (FTE – equivalent of 8 working hours per day) or Part-time (number of working hours per day to be specified) (where applicable).	
ii. List any other results which were NOT anticipated in the Grant Agreement.	

D. Other Indicators – <i>Intangible</i> benefits generated by the EAFRD-funded actions ( <b>OBLIGATORY</b> )	
i. Has the project’s implementation contributed directly to the diversification of the organisation’s economic activities towards <b>non-agricultural activities</b> ?	
If yes, please specify the type of activity/ies	

<p>ii. Has the project's implementation contributed directly to the diversification of the organisation's economic activities towards <b><u>new agricultural activities</u></b>?</p> <p>If yes, please specify the type of new agricultural activities</p>	
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E. How has the project benefitted the environment (ex. Climate change)? <i>Kindly tick accordingly. (OBLIGATORY)</i>	
Reduced Greenhouse gas emissions through a reduction in electricity consumption.	<input type="checkbox"/>
Reduced impacts on groundwater through the provision of alternative water and / or through increased water storage.	<input type="checkbox"/>
Improved water efficiency.	<input type="checkbox"/>
Impacts on biodiversity and groundwater from reduced application of chemicals.	<input type="checkbox"/>
Impacts on biodiversity through use of bee boxes.	<input type="checkbox"/>
Impacts on biodiversity through construction / maintenance of traditional rubble walls.	<input type="checkbox"/>
Impacts on biodiversity through investment in green infrastructure / landscaping / tree planting/ ecological restoration / ecological rehabilitation.	<input type="checkbox"/>
Impacts on biodiversity and groundwater from organic farming / integrated pest management.	<input type="checkbox"/>
Reduction in waste generation through increased reuse.	<input type="checkbox"/>
Impacts on soil through better soil management.	<input type="checkbox"/>
Other – kindly indicate	

F. Have you participated in any training or information events relevant to your activity within the last two years? If yes, kindly provide additional details. <b>(OBLIGATORY)</b>

G. Dissemination of results <b>(OBLIGATORY)</b>
Have you carried out measures assuring dissemination of the project's results? Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, please give a detailed description of measures undertaken to disseminate the results of the project, including all the documents, leaflets, booklets, websites, press releases, and other visibility tools that publicised the Fund.
Please attach all the publicity and visibility material you have in hand in relation to the project.

Kindly also submit photos relating to the implemented project, including a photo of every line item mentioned in part 1(B) **(OBLIGATORY)**

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**H. Difficulties, Risks and Threats (OBLIGATORY)**

Indicate any difficulties you may have encountered during the implementation of the project from column A below and how these were addressed in column B.

A – Difficulties, Risks and Threats	B – Actions undertaken
Difficulty in finding skilled workers / contractors to do the work <input type="checkbox"/>	
Difficulty in obtaining necessary number of quotes <input type="checkbox"/>	
Lengthy permitting process (Planning Authority, Environment Resources Authority, Energy & Water Agency, etc) <input type="checkbox"/>	
Difficulty in finding necessary expertise <input type="checkbox"/>	
Higher costs than anticipated <input type="checkbox"/>	
Long procurement process (For Public Entities) <input type="checkbox"/>	
Other:	

**I. Are there any recommendations and observations in order to facilitate smoother implementation for similar project implementation? (OBLIGATORY)**

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**J. Project sustainability (OBLIGATORY)**

Describe how the benefits of the project will continue to be ensured after the project completion, particularly in terms of climate change and environment.

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**K. Innovation (*OBLIGATORY*)**

Does this project include an innovative component?

Yes  No

*If yes, kindly specify below.*

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SAMPLE

### Part 3. Best Practices / Lessons Learnt

A. Provide any remarks you may have on the lessons learnt and any good practices with regards to the implementation of the project (Ex. discussing with different persons with experience in the agricultural sector before submission of application, early contracting of supplier/service providers). **(OBLIGATORY)**

Empty response box for section A.

B. How did the beneficiary/agricultural holding benefit from this project? **(OBLIGATORY)**

Empty response box for section B.

#### Part 4. Signature of the legal representative (*OBLIGATORY*)

I, the undersigned hereby certify that all the information and financial data contained in this final project report are accurate and complete to the best of my knowledge and belief.

None of the eligible costs stated within this report are or have been already partly or wholly funded by other EU Funds and to the best of my knowledge no other irregularity is present on the project.

The Beneficiary declares that none of the eligible costs within this reimbursement request is or has been already partly or wholly funded by other EU or National Schemes.

The beneficiary allows the Responsible Authority and the European Commission to make available and use all data provided in this report for the purposes of managing and evaluating the **European Agricultural Fund for Rural Development**.

All personal data collected for the purpose of this project shall be processed in accordance with the Data Protection Act.

Data subjects may, on written request, gain access to their personal data. They should address any questions regarding the processing of their personal data to the Responsible Authority.

The beneficiary declares having informed the partners (where applicable) and participants in its project on the provisions and practices regarding data protection applied under the **European Agricultural Fund for Rural Development**.

Having read and understood the above statements and conditions, I also understand that failure to adhere to any one (1) or more of the above will render me ineligible for reimbursement or payment and subject to recovery of funds should I have already been paid.

Name and Surname of beneficiary / Legal representative	
Signature of beneficiary / Legal representative	
Date	